

Milngavie in Bloom Constitution

1. Name of Association

The Association shall be called "Milngavie in Bloom"

2. Aims

The aims of the Association shall be:-

- (a) To promote, through the participation of the Community, the advancement of environmental protection and improvement in Milngavie, by providing or encouraging the provision of displays of flowers, shrubs, trees and landscapes in places visible to the public;
- (b) To advance the education of the public concerning the natural environment through the development of environmental programmes.

In furtherance thereof, but not otherwise, the Association shall seek to protect, preserve and enhance the environmental amenities of Milngavie with the aim of improving the conditions of life for the residents by promoting the prevention and control of litter and otherwise by promoting high standards of cleanliness in the streets and other public places.

3. Membership

Membership of the Association shall be open to all residents of Milngavie and the surrounding area.

4. Management

- a) The management of Milngavie in Bloom shall be through a committee of four office bearers who shall have the power to co-opt additional members as required. Co-opted members shall be proposed and seconded at the AGM following their appointment. The office bearers shall determine the number of members on the committee.
- b) Up to three members of the committee shall retire at each AGM. The committee shall be elected or re-elected annually at the AGM by the members present at the meeting.
- c) Nominations to the committee shall be submitted to the Secretary seven days prior to the date of the AGM.
- d) A ballot of those members present at the AGM shall take place when there are more candidates than vacancies.
- e) The office bearers of the committee shall be Chairman, Vice Chairman, Treasurer and Secretary.
- f) The office bearers shall be elected annually by the committee and will be eligible for re-election.
- g) A quorum at management committee meetings shall be a majority of the elected members. In the event of a tied vote the Chairman shall have the casting vote.

The management committee shall meet as often as it is felt necessary, but at least every two months.

5. Finance

- a) All monies raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose, provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any employee of the Association, and fees to professional and technical advisors, and reasonable expenses incurred by the management committee in the course of their work for Milngavie in Bloom.
- b) The Treasurer will keep proper accounts of the Association, and will operate funds lodged with a bank agreed by the committee. The Chairman, Vice Chairman, Treasurer and Secretary will be authorised to sign cheques and other documents. Any two authorised signatories are required to sign cheques.
- c) An Annual Statement of Accounts will be prepared by the Treasurer. The accounts will be subject to external scrutiny in line with the relevant requirements of legislation. These accounts will be submitted to all members of the Association present at the Annual General Meeting for approval.
- d) The Financial Year will end on the date of the Bank Statement presented in July each year.

6. Meetings

a) *Annual General Meeting*

The Secretary shall send out notices convening the Annual General Meeting together with nominations sought for Office Bearers and Committee at least fourteen days before the date decided for the Annual General Meeting.

The quorum for the Annual General Meeting will be 20% of the membership.

The Annual General Meeting will be held within three months of the preparation of the Annual Accounts.

In exceptional circumstances the date of the Annual General Meeting may be postponed. The Secretary shall send out notices at least fourteen days before the original date decided for the Annual General Meeting intimating the exceptional circumstances.

b) *Extra ordinary Meeting*

The Secretary shall, within twenty-one days of receiving a written request signed by no fewer than five members, call an Extraordinary General Meeting of the Association at which the quorum will be eight members.

7. Property

The ownership of all Heritable Property which may be acquired by or for the purposes of the Association shall be taken and shall thereafter stand in the name of the Chairman and Secretary as Trustees (ex officio) for the Association, and shall be held by them and their successors in office for the purpose of the Association as determined by this Constitution. The property shall be shown as an Asset in the Balance Sheet.

8. Alterations to the Constitution

Any proposal to alter the Constitution must be delivered in writing to the Secretary of the Association at least fourteen days prior to the date of the Annual General Meeting. Any such proposal will require the approval of a majority of the members attending such a meeting.

9. Dissolution

In the event of the dissolution of the Association, any assets remaining after the satisfaction of all debts and liabilities shall be given or transferred to a recognized charitable organisation(s), having aims similar to those of Milngavie in Bloom.

Date of Adoption	26 November 2008
Date of Amendment	1 October 2009
Signed by	Jennifer Overton, Chairman Secretary
Revised Date of Adoption	5 April 2010 22 April 2010
Signed by	Jennifer Overton, Chairman Thelma Will, Secretary
Revised Date of Adoption	20 August 2015 10 September 2015
Signed by	Douglas Cameron, Chairman Thelma Will, Secretary
Revised Date of Adoption	22 June 2017 14 September 2017
Signed by	Douglas Cameron, Chairman
Revised Date of Adoption	3 October 2020 24 October 2020
Signed by	Douglas Cameron, Chairman